

Bylaws of Region 10 of the Arabian Horse Association

Approved as amended by the Region 10 Board of Delegates on March 9, 2014

ARTICLE I—NAME

The name of this organization shall be Region 10, Arabian Horse Association (AHA).

ARTICLE II—PURPOSES

The purposes of Region 10, AHA are:

1. to foster and encourage good relations between member associations of Region 10 and between member Associations and AHA;
2. to promote and coordinate Arabian horse show activities throughout Region 10 and authorize the holding of Arabian and Half/Anglo-Arabian Regional Championships;
3. to formulate publicity and educational programs and other activities in the interest of Arabian horse owners, clubs, and enthusiasts;
4. to promote, encourage, and stimulate popular interest in the outstanding using qualities of the Arabian horse;
5. to do any and all things necessary to accomplish the purposes stated herein;
6. to cooperate with the Arabian Horse Association and to adopt its objects and purposes; and,
7. to provide assistance to the Board of Directors of AHA by communicating our thoughts on issues to AHA through the Region 10 Director.

ARTICLE III—AFFILIATIONS

Region 10 is a qualified region of AHA and subject to all provisions of the Constitution, Bylaws, Code of Ethics, and any other rules and regulations governing the Arabian Horse Association.

ARTICLE IV—MEMBER ASSOCIATIONS

Section 1: Territory

Region 10 shall initially consist of the states of Minnesota and Wisconsin. The geographic territory shall change in accordance with any changes made by the AHA Board of Directors or by resolution at an AHA Annual Convention.

Section 2: Membership

The membership of Region 10 shall consist of all clubs and associations within the geographic limits of the Region who are members in good standing of AHA and of Region 10. These organizations shall hereinafter be referred to as Member Organizations. The action of AHA in granting or revoking membership in AHA to any Member Organization located within the geographic limits of Region 10 shall automatically grant or revoke membership in Region 10.

Section 3: Annual Dues

Each Member Organization may be required to pay to Region 10 annual dues, in such amount as the Board of Delegates may prescribe, based on the number of voting delegates of such Member Organization as shown by the records of AHA of those whose AHA dues have been received in the AHA office on or before the 30th day of June preceding the assessment of such dues. Region 10 dues shall be payable on or before October 1. Dues shall not be pro-rated for any portion of a year.

ARTICLE V—BOARD OF DELEGATES

Section 1: Voting delegates

The corporate powers, business and property of Region 10 shall be exercised or conducted and controlled by a Board of Delegates; this board shall consist of the duly selected delegates from the Region 10 Member Organizations to the AHA Annual Convention in accordance with AHA Bylaws. No expenditures may be made or obligation

incurred for or on behalf of Region 10 without the express authorization or approval of the Board of Delegates, except that the Executive Committee may authorize expenditures up to \$500 in emergencies. Approved budget amounts may be spent without further authorization.

The number of voting delegates from each Member Organization shall be the number of delegates allowed that Member Organization to be AHA Annual Convention, provided, however, that no Member Organization whose annual dues are in arrears more than 60 days shall be entitled to voting delegates. Each delegate must be a member of his organization with his/her AHA dues having been received in the AHA office on or before the 30th day of June preceding the convention. Each delegate must be in good standing with AHA Region 10 activities, and all Member Organizations of Region 10.

The Immediate Past Director of Region 10 shall be a voting delegate-at-large of Region 10 if not otherwise a voting delegate, provided such Past Director is a qualified member of a Region 10 Member Organization as determined pursuant to Region 10 Bylaws Article IV, Section 2.

The term "delegate" or "voting delegate" is understood to include an alternate who is functioning as a delegate due to a delegate's absence.

Section 2: Alternate delegates

An alternate delegate may substitute for a voting delegate at any meeting of the Board of Delegates provided s/he is on the certified list of alternates for his Member Organization. Alternate delegates must meet the same criteria as delegates.

Section 3: Designation of delegates and alternates

Each Member Organization shall provide the Secretary of Region 10 with a current written list with names, addresses, phone numbers, and email addresses of its selected delegates and alternates to the AHA Annual Convention. Member Organizations shall notify the Secretary of Region 10 of any changes in the delegates and alternates that may occur from time to time.

Section 4: Non-voting delegates

The officers of Region 10, the Presidents of the Member Organizations, and the alternate delegates shall be ex-officio non-voting members of the Board of Delegates provided they are not voting delegates.

ARTICLE VI—MEETINGS OF THE REGION 10 BOARD OF DELEGATES

Section 1: Regular Meetings

There shall be an appropriate number of meetings to effectively conduct business on behalf of the Region. The first meeting of the calendar year is governed by the standing rules from the previous year. At the first meeting of each calendar year, the Board of Directors shall adopt standing rules concerning location and format of meetings including online chat, conference calls, or videoconference.

Section 2: Special Meetings

Special meetings of the Board of Delegates may be held at any time or place upon call of the Director or one-third of the voting delegates.

Section 3: Notice of Meetings

Written notice of any meeting shall be given to all voting and non-voting delegates at least 10 days prior to the meeting except that a meeting may be called during the AHA Convention provided all voting delegates registered at the Convention are given prior notice.

Section 4: Alternative Methods of Voting

Voting may be done by alternative methods including but not limited to methods such as mail, email, conference call, or individual contact by the Director. Questions will be decided

by a majority of those voting within 14 days from the USPS mailing of due notice, or 7 days from the emailing of due notice.

Section 5: Extraordinary Circumstances

In extraordinary circumstances, the Executive Committee is authorized to act. The Executive Committee shall consist of the Director, Vice Director, Secretary, Treasurer, and Immediate Past Director

Section 6: Voting by Presiding Officer

The Presiding Officer shall not vote except in the case of a tie, and in that case shall cast the deciding vote regardless of whether that officer is a voting delegate.

Section 7: Quorum

A quorum shall be 40% of the authorized number of voting delegates.

ARTICLE VII—OFFICERS AND COMMITTEES

Section 1: Enumeration

The officers of Region 10 shall consist of a director, a vice-director, a secretary, and a treasurer. It is mandatory that officers, with the exception of the incumbent director, be voting delegates or alternates from a Member Organization at the time they are elected.

Section 2: Election

Officers shall be elected by majority vote of a Region 10 Board quorum at a regularly scheduled Region 10 Board of Delegates' meeting in accordance with AHA's requirement for timing the election of the director. Elections for all officers shall be held in the even numbered years. The term of office shall be approximately two years commencing at the end of the AHA Annual Convention following the election and continuing until the election and qualification of the successors.

Section 3: Vacancies in Officers' Positions

If a vacancy occurs in an office during an officer's term, a replacement officer shall be elected by the majority vote of a Region 10 Board quorum at the next convenient regularly scheduled Region 10 Board of Delegates meeting. An interim replacement officer may be appointed by the Executive Committee, subject to board approval at the next regularly scheduled meeting.

Section 4: Duties of the Director

The Director shall preside at all meetings of the Board of Delegates and shall manage and conduct the affairs and business of Region 10, subject to the limitations imposed by these bylaws and the Board of Delegates. The Director shall serve as Region 10's member of the Board of Directors of AHA.

Section 5: Duties of the Vice-Director

The Vice-Director shall assume the duties of the Director in the event of the Director's absence or inability to act, or at the Director's request.

Section 6: Duties of the Secretary

The duties of the Secretary are

1. to keep the minutes of all meetings of the Board of Delegates and action(s) taken by mail or email,
2. to handle all necessary correspondence, communications, and notices of meetings.
3. to maintain and regularly revise the Standing Rules of the Board of Delegates in accordance with policy changes approved by the Board during the year.
4. to produce the *Communicator*, unless delegated to someone else. The number of issues shall be voted on annually by the Board of Delegates.

Section 7: Duties of the Treasurer

1. The Treasurer shall receive, disburse, and maintain records of all moneys belonging to and/or handled by the Region.
2. The Treasurer shall keep accurate books of account and render timely financial reports to the Board of Delegates in accordance with generally accepted accounting procedures.

Section 8: Other Duties of the Officers

In addition to the duties outlined in the preceding sections, the officers shall have such other duties, individually or collectively, as may be specifically delegated by the Board of Delegates.

Section 9: Committees

The Board of Delegates or the Director may, from time to time, provide for the appointment, membership, and duties of such committees as may be necessary or desirable. Each committee may adopt rules for its own use not inconsistent with these Bylaws or with rules adopted by the Board of Delegates. The Director shall serve as an ex-officio member of all committees of Region 10.

Section 10: Nominating Committee

At the fall meeting of the Board of Directors, the Director shall appoint a Nominating Committee of not less than 3. At the first meeting of the Board of Delegates held in the following year, this committee will present its nominations for each office containing the name of at least one fully qualified candidate for each office. Nominations from the floor will be accepted at this meeting. The election will be held at the second meeting of the Board of Delegates in that year. Members of the Nominating Committee are not eligible to be nominated for any elected position.

ARTICLE VIII—GENERAL PROVISIONS

Section 1: All members of the Association who have access to organization accounts and monies shall be appropriately bonded. The President and Treasurer shall have authority to issue organization checks from the Region 10 accounts. Any other check writing authority shall be on the vote of the Board of Directors. The extra monies not needed for immediate expenses shall be deposited in interest bearing accounts.

Section 2: The fiscal year shall be from January 1 to December 31, and an annual review of the organization's books shall be made by a committee of not less than two people, not to include the treasurer, selected by the President and approved by the Board of Directors.

ARTICLE IX—REGION 10 LOGO

The Region 10 Logo is authorized by the Arabian Horse Association for the use of Region 10 only. No use of the Logo is permitted without prior consent in writing of the Arabian Horse Association in accordance with its Logo use policies.

ARTICLE X—AMENDMENT OF THE BYLAWS

These Bylaws may be enacted, amended, or repealed, in whole or in part, by a majority vote of all voting delegates authorized under Article V, Section 1, upon prior notice in accordance with Article VI, section 3.

ARTICLE XI—SUPERSESSION

The Bylaws of Region 10 shall at all times be governed by the Constitution, Bylaws, Rules and Regulations of the Arabian Horse Association.

ARTICLE XII—DISSOLUTION

Upon dissolution of the Association, the Association shall, after paying or making provision for the payment of all liabilities of the Association, dispose of the assets of the Association exclusively to a successor association/corporation decided upon by the Board of Delegates and having like purposes and which is an exempt organization pursuant to Section 501 of the Internal Revenue Service Code of 1986 (or the corresponding provision of any future United States Internal Revenue Service law).

ARTICLE XIII—PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Roberts Rules of Order, Newly Revised* shall govern the proceedings of Region 10 in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.